

MÜNCHENTHAL GERMAN CATHOLIC CEMETERY MEMORIAL PROJECT

Objective: The purpose of this project is to design, procure materials, create, transport, and erect a multi-segmented, solid stone monument; and to complete the grooming and entryway in the Roman Catholic cemetery in the Village of Muzhylovychi. The monument to be created shall be of a design that is agreed upon between the German Immigrant Memorial Restoration Committee (Restoration Committee) comprised of United States, Canada, and Germany members and the contractor to be selected by the Restoration Committee.

The Restoration Committee is seeking interested contractors located in the greater L'viv area to submit bids that meet the guidelines contained in this document. The selected final contractor will be chosen based on their submission of a fixed cost proposal to create the monument and complete all work in the cemetery as described below.

It is the intention of the Restoration Committee to create a monument that most nearly resembles the proposed concept as shown below ...

This request for a fixed-cost bid to design and create such a monument and complete all work in the cemetery is comprised of these major elements:

- A. Selection and procurement of materials;
- B. Design concept and creation of the completed monument;
- C. Monument site preparation in cemetery;
- D. Erection of monument on site;
- E. Grooming of the cemetery grounds;
- F. Construction of entry way into cemetery.

The only cost outside of the total fixed cost bid is for:

- G. Engraving of lettering on stone panels to be priced on a "per character" (letters and numbers) basis.



The steps outlined in this proposal are "suggestions" and may be adjusted or altered by the contractor in their submission. The Restoration Committee welcomes any

suggestions, improvements or recommendations to achieve a final design and creation that is worthy of being placed in a cemetery as a memorial.

A. Selection and procurement of materials

1. The base material or stone for the monument shall be selected for its quality as a “hard” rock that will not erode. It shall be procured from local geographic sources to keep stone cost and transportation low;
2. All available colors, stone types, quarry sources, and costs should be provided to the Restoration Committee;
3. Stone to be of high grade allowing for ease of sculpting or engraving of design elements, names and all details;
4. Sandstone or similar soft stone types will not be considered;
5. Anchoring of stone elements, to achieve stability and security, to each other is critical and the anchoring methods must be detailed in the bid. Anchoring by means of mortar or cement will not be allowed.

B. Design Concept and creation of the completed monument (see Attachment “B”)

1. The overall height of the monument, from the ground to the top of the cross, shall be 4 meters;
2. The monument shall consist of three separate elements sculpted from three blocks of stone: the top cross, the middle 4-sided section and the bottom 4-sided base;
3. The three sections shall have all details in proportion;
4. The top cross shall be one meter in height and shall contain a sculpted figure of “Jesus Christ”;
5. Back side of “cross” shall be of a plain design or contain minimal design elements;
6. The middle section shall be approximately equal in height, but slightly narrower, than the bottom section;
7. The middle section shall contain four recesses of the shape shown in the attached illustrations with one of the recesses having a figure of “Mother Mary” carved into the overall stone block and the other three recesses will contain three removable sculpted panels shaped to fit the recesses;
8. The bottom section shall contain four recesses of the shape shown in the attached illustrations and all four recesses will contain removable sculpted panels shaped to fit the recesses;
9. All panels shall be sturdy and of sufficient thickness to allow relief drawings and/or lettering to be determined by the Restoration Committee and/or recommended by the contractor.
10. All panels shall be made of a hard stone material that will show a contrast in color or shade between the surface of the panel and the sculpted out lettering and that will not fade or lose this contrast with time;
11. The four stone panels for the bottom section will be 60 cm square;
12. All Panels shall be mounted by a semi-permanent method allowing for their removal.

C. Monument Site Preparation in Cemetery (see Attachment “B”)

1. The contractor shall be responsible for site preparation to accept the monument;
2. Site preparation to include all material and labor;
3. Monument to be erected on an elevated mound that will be a nominal 60 – 80 cm in height;
4. Mound shall be no less than 10 meters in diameter and gently sloping allowing for ease of grass maintenance, access to visitors and rain runoff;
5. It is proposed, that after the Committee selects the physical spot where the monument is to be erected, the contractor shall be responsible for the following:
 - a. Excavation for a suitably sized foundation to a recommended depth to not only support the weight of the monument but to prevent movement of the entire monument due to seasonal fluctuations such as rain or freezing;
 - b. Pouring a suitable concrete foundation that would include foundation bolts to contain the monument upright;
 - c. Backfilling the concrete foundation to the recommended height of the “mound”;
 - d. Using bricks of any kind for the actual foundation will not be allowed;
6. Paving blocks may be used as a top layer for the foundation that will encircle the final monument once it is in place.

D. Erection of Monument On Site

1. The contractor shall be responsible for transporting the finished monument elements to the cemetery grounds;
2. The contractor shall supervise, and be 100% responsible, for erecting the monument in-site, assuring a stable, permanent and secure final installation.

E. Grooming of the cemetery grounds

1. The contractor shall be responsible for cutting and removing all remaining trees in the cemetery except for a band 2 meters from the borders of the cemetery and as instructed by the Restoration Committee;
2. The contractor shall be responsible to cut off all stumps below ground and remove them from the whole cemetery;
3. The contractor shall be responsible to thoroughly rake and remove all branches and other litter on the ground from the whole cemetery;

F. Construction of entry way into cemetery

1. The contractor shall be responsible to design and construct a simple, but sturdy bridge across the ditch from the main road to the cemetery;
2. The contractor shall be responsible to design and construct a simple stairway, using normal rise/run proportions so that the stairs are not steep;

3. The bridge and stairway will have hand and guard rails on both sides of the bridge and stairway;
4. The contractor shall be responsible to clear and remove the trees and stumps; and level the ground from the top of the stairway to the cleared part of the cemetery;
5. The contractor shall build and install at the entrance to the cemetery (at the top of stairway) a wooden sign to have letters carved and painted with the rest of the sign coated in a clear preservative.

G. Engraving of lettering on monument panels (see Attachment “B”)

1. Artist/sculptor shall engrave monument names, facts, and dates required on all selected stone panels as directed by the Committee;
2. Style of engraving to be recommended but of adequate size and depth to be long lasting and very readable from within normal viewing distance but allow for maximum number of letters and lines of script;
3. Cost of the engraving will be on a “per letter” basis.

What is required in responding to this request for fixed cost ...

The Restoration Committee requests that anyone wishing to bid on this monument project, as a contractor, must submit a written reply that includes a detailed explanation of costs, both material and labor, and time from start to completion. Any options for work or material prices should also be included. The submission (bid) must be signed and dated with an overall “total fixed cost” (excluding “per character” costs of engraving the panels). The submission (bid) should be submitted to the Lviv representative of the Restoration Committee. The bid will act as a contract between the Restoration Committee and the contractor if the contractor is selected. The cost of preparing this bid is to be born by the prospective contractor, not the Restoration Committee.

A written reply must include the following separate items according to the details given above:

1. The sculptor’s proposed design if different from Committee’s sketch;
2. Type (name of rock), color, source and size of stone blocks to be used for the monument;
3. Cost of the three blocks of stone to be procured;
4. Type (name of rock), color, source and size (with thickness) of the seven stone panels to be inset into the monument recesses;
5. Cost of the seven stone panels to be inset into the monument (that will contain engraving of names, dates, and facts);
6. Detailed drawings (to scale) of designs for the three monument sections showing the methods of attachment;
7. Cost to load, transport and unload the finished monument elements to the sculptor’s workplace;
8. Cost to sculpt the three monument sections;
9. Time required to complete the physical sculpting;

10. Cost to prepare the monument site in the cemetery;
11. Cost to load, transport and unload the finished monument elements to the monument site in the cemetery;
12. Cost to erect the monument;
13. Cost of grooming of the cemetery grounds;
14. Cost of construction of entry way into the cemetery
15. "Total fixed cost" price including all labor, materials, supplies, and any other costs except the cost of labor to engrave names, dates, facts on monument panels;

and;

16. Cost to engrave lettering on the stone panels on a "per character" (letters and numbers) basis.

The Restoration Committee's representative in L'viv is

Name: Olesya Boyko
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Restoration Committee contacts in United States & Canada are:

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The Committee welcomes all inquiries and questions concerning this project. Inquiries may be made thru the representative or directly with the Committee by the e-mails above. Unfortunately, any e-mail inquiries must be made in English. Otherwise, any inquiry through the L'viv representative may be in Ukrainian.

After contract approval and acceptance, payment from the Restoration Committee to the contractor will be made through the Committee's L'viv representative on a phased basis. Advanced payments will only be made to procure the material (stone). Phased payments may be made for transportation and other materials according to prices indicated in the bid and upon presentation of receipts to the L'viv representative. All payments for labor, cemetery site preparation, and final erection of the monument will be made only after work has been finally completed and inspected.

Attachment "B"

